

To: All Councillors

When calling please ask for:

Louise Fleming, Democratic Services & Business  
Support Team Manager

**Policy and Governance**

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Calls may be recorded for training or monitoring

Date: 3 November 2021

Dear Councillor

A Meeting of the EXECUTIVE was held on Tuesday, 2 November 2021. The Decisions taken at the meeting are set out below.

The deadline for call-in of any of these decisions for scrutiny (within five working days) will be **NOON ON WEDNESDAY, 10 NOVEMBER 2021**. Members must notify Robin Taylor, Head of Policy and Governance, by e-mail, telephone or letter if they wish to refer a decision to the appropriate Overview and Scrutiny Committee. The Constitution requires that **three members or substitute members of the appropriate Overview and Scrutiny Committee may call-in** a decision of the Executive for scrutiny.

Members should contact their Chairman or Vice-Chairman before calling any items in.

Yours sincerely

ROBIN TAYLOR

Head of Policy and Governance

## NOTE FOR MEMBERS

The item numbers below correspond to the item numbers on the Executive Agenda.

### AGENDA

6. VIREMENT REQUEST FOR RIVERSIDE COURT FIRE SAFETY WORKS

**RESOLVED That a £520,000 Riverside Court fire safety works budget is vired from the approved Kitchen and Bathroom replacement programme capital budget.**

Reason: Officers requested Surrey Fire and Rescue Service (SFRS) attend Riverside Court to review Waverley's findings following the completion of a Type 4 Fire Risk Assessment in June 2021. The internal review resulted in a list of priority actions to be undertaken in relation to fire safety.

A fire safety visit with SFRS followed in July 2021. SFRS issued an Improvement Enforcement Notice on the building to ensure that immediate fire safety works were completed to approved standards. Actions including the immediate cessation of the 'stay put' fire policy, the removal of a timber ceiling (considered to be a fire load) and completion of fire stopping compartmentalisation works.

This recommendation is sought to secure funding to complete the works required to meet Enforcement Notice.

[Services Overview and Scrutiny Committee]

8. REQUEST FOR A SUPPLEMENTARY ESTIMATE

**RESOLVED that the recommendations as set out in the exempt report be approved.**

Reason: The reasons are set out in the exempt report.

[Services Overview and Scrutiny Committee]

9. REQUEST FOR A SUPPLEMENTARY ESTIMATE

**RESOLVED that the recommendations as set out in the exempt report be approved.**

Reason: The reasons are set out in the exempt report.

[Services Overview and Scrutiny Committee]

10. REQUEST FOR A SUPPLEMENTARY ESTIMATE

**RESOLVED that the recommendations as set out in the exempt report be approved.**

Reason: The reasons are set out in the exempt report.

[Services Overview and Scrutiny Committee]

**For further information or assistance, please telephone Louise Fleming,  
Democratic Services and Business Support Team Manager on 01483  
523517**